



1. HEALTH AND SAFETY AT WORK POLICY STATEMENT

- 1.1 Inspire South West recognises that it has a legal duty of care towards protecting the Health and Safety of its employees and others who may be affected by the Company's activities.
- 1.2 In order to discharge its responsibilities the management will:
 - 1.2.1 provide an organisational structure that defines the responsibilities for health and safety
 - 1.2.2 ensure that the systems and procedures relating to this Policy Statement are rigorously applied
 - 1.2.3 provide adequate control of the health and safety risks arising from our work activities
 - 1.2.4 consult with our employees on matters affecting their health and safety
 - 1.2.5 provide and maintain safe plant and equipment
 - 1.2.6 ensure the safe handling and use of hazardous substance
 - 1.2.7 provide information, instruction and supervision for employees
 - 1.2.8 provide adequate training and ensure that all employees are competent to do their task
 - 1.2.9 prevent accidents and cases of work-related ill health
 - 1.2.10 maintain safe and healthy working conditions
 - 1.2.11 satisfy itself that any organisation who is contracted to carry out work for the Company is able to demonstrate that it pays due regard to health and safety matters
 - 1.2.12 bring this Policy Statement to the attention of all employees and seek their co-operation in supporting the management in its efforts to establish and maintain a safe and healthy working environment.
- 1.3 This Health and Safety Policy Statement and its associated organisational arrangements, systems and procedures, will be reviewed at least annually and revised

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as necessary to reflect changes to the business activities. Any changes to the Policy will be brought to the attention of all employees.

1.4 It is the responsibility of all employees to co-operate in the implementation of this Health and Safety Policy within their areas of influence. All employees have a legal duty to ensure their own safety and the safety of others (for example, colleagues, visitors, contractors) under the Health and Safety at Work etc. Act 1974. Employees must therefore:

- 1.4.1 Comply with any safety instructions and directions issued by the Company.
- 1.4.2 Take reasonable care for your health and safety and the health and safety of other persons (e.g. other employees, contractors, customers, workmen, etc.) who may be affected by your acts or omissions at work, by observing safety rules which are applicable to you.
- 1.4.3 Co-operate with the Company to ensure that the aims of the Health and Safety policy are achieved and any duty or requirement on the Company by or under any of the relevant statutory provisions is complied with.

Compliance

All activities with students **must** be Risk assessed and risk assessment stored on Inspire South West shared drive, Microsoft SharePoint

Policies are available in our Inspire South West handbook and this can be viewed on request by clients, staff and stakeholders

Risk assessments and Healthy and safety

All risk assessments are working documents, risk assessments can be completed and updated by practitioners, All risk assessments and annually checked by a member of the senior leadership team.

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